Chronic Obstructive Pulmonary Diseases: Journal of the COPD Foundation

Instructions for Authors

Chronic Obstructive Pulmonary Diseases: Journal of the COPD Foundation publishes original papers on any aspect of chronic obstructive pulmonary disease including human clinical studies. All submissions must be in English. Manuscripts should conform to the Uniform Requirements for Manuscripts Submitted to Biomedical Journals (http://www.icmje.org). The Journal is published in electronic format.

Types of Manuscripts That Will Be Considered

- Original Research Articles Related to COPD
  - Human Clinical Studies
  - Epidemiology
  - Outcomes Research
  - Basic Science
- Review Articles
  - Clinical
  - Basic
- Perspectives or Short Communications
- Practice Guidelines Related to COPD
- Letters to the Editor

Submission of Manuscripts

To submit your manuscript, send it by email to COPD@njhealth.org. Manuscripts that do not conform to guidelines will be delayed or returned. All questions related to manuscripts should be addressed to:

Tina Watson, Editorial Assistant
Chronic Obstructive Pulmonary Diseases: Journal of the COPD Foundation
By email at COPD@njhealth.org
or by telephone at 303-398-1801

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If some or all of the dataset for a submitted manuscript was also used for the results in another manuscript, this must be stated explicitly in the “Author Comments” area even when the results are presented in the transmittal letter.

Authors may list up to three recommended reviewers (include e-mail address) they believe are qualified to review the paper.

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Please use 12-point type with 1-inch (2.5 cm) margins. Use double spacing throughout. All papers should be organized to include: title page, abstract, text, acknowledgments, declaration of interest, references, figure legends, and tables. Figures should be submitted as separate files. See the Figures section below. Each of the preceding elements should begin on a separate page. Pages should be numbered consecutively, beginning with the abstract.

Title Page.
• The title page should include a concise and descriptive title;
• the first name, middle initial, last name and credentials of each author;
• the departmental and institutional affiliation of each author;
• the telephone number as well as the email address of the corresponding author.
• A running head of no more than 50 characters (including characters and spaces) should be included.
• A list of the abbreviations contained within the text, in the order they appear in the text.
• A list of keywords that best represent the key topics of the article
• A statement of funding support for the article’s research and work including but not limited to grant support, funding sources, provision of equipment and supplies and role of the sponsor.

Abstract. A concise abstract of no more than 250 words is required.

Text. The body of the article should include an introduction and methods, results and discussion sections.

Acknowledgements. Acknowledgements should be grouped into one paragraph and placed after the discussion section. A statement of Author Participation or Contributions should also be placed in the Acknowledgements section. (See the Criteria for Authorship section of these instructions)

Declaration of Interest. Disclose any real or apparent conflicts of interest including financial and consulting relationships. Disclose, if necessary, writing assistance using an agency or freelance writer.

Chronic Obstructive Pulmonary Diseases: Journal of the COPD Foundation will not consider manuscripts that are funded in any part by tobacco companies.

References. References should be typed double-spaced beginning on a separate sheet and numbered in the order that they appear in the text.

Examples of References. Follow National Library of Medicine (NLM) Style Uniform Requirements for Manuscripts and the American Medical Association style guidelines. (NOTE: Formatting of references that adhere to the Uniform Requirements will be accepted without challenge in manuscripts and any necessary formatting changes necessary to have them match AMA style guidelines will be made by manuscript editors).

• Journal Articles
Author AB, Author2 CD, Author3 EF. Article title in lowercase. Journal Name italicized and abbreviated. Publication Year; Volume (Issue): Page Numbers. doi:
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Tables. Tables should be grouped on separate pages at the end of the manuscript. Footnotes to the table should be placed below the table. (NOTE: Please use lowercase, superscript letters [a, b, c] rather than symbols [*,#] for marking footnote references within the tables)

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Use of animals in research should be compliant with all subsequent revisions of the Health Research Extension Act (public law 99-158, 1985 Animals in Research). All animal experiments must conform to the revised: Institute of Laboratory Animal Resources, Commission on Life Sciences, National Research Council. Guide for the Care and Use of Laboratory Animals. Washington, D.C: National Academy Press; 1996. All manuscripts reporting animal research must contain a statement in the text that all animal experiments conformed to the above described policy.

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Revised manuscripts should use a red font instead of a black font to indicate the portions of the manuscript that have been changed.

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